

TOWN OF PERTH
Regular Town Board Meeting
January 6, 2022
1:00 p.m.

PRESENT: Supervisor Fagan, Councilman Fisher, Councilman Betz and Councilman Lewandowski

ABSENT: Councilman Barker

ALSO PRESENT: Town Clerk, Judith English, Superintendent of Highways, David Dopp; Town Attorney, Carmel Greco Esq.; Fire Chief of the Perth Volunteer Fire Company, Peter Watrobski; and Highway Employee, Richard Wallace.

Supervisor Fagan opened the Meeting at 1:02 p.m. A salute to the flag was held and a moment of silent prayer observed.

Supervisor Fagan announced that he has been appointed Chairman of the Fulton County Board of Supervisors for 2022.

Fire Chief, Peter Watrobski, stated that the Perth Volunteer Fire Company would like to purchase reflective numbers boxes for the residences in the Town of Perth to make it easier for the Fire Company, EMTs , and ambulances to find the right address to answer a 911 call in the Town of Perth. The Town Board thought that this was a good idea.

Town Clerk, Judith English, stated that the Red Cross has contacted her and asked if they could continue scheduling blood donor drives to be held at the Perth Community Senior Center for 2022. They are very pleased with the turnouts that they have had at this location in 2021. Each session has exceeded the amount of pints that they were hoping for.

The Town Board agreed that they could continue using the Community Senior Center for 2022. **Supervisor Fagan** stated that they always leave the Center the way that they found it, and he has heard no complaints about their usage of our building.

RESOLUTIONS

RESOLUTION #1- SET DATE AND TIME FOR REGULAR TOWN BOARD MEETINGS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the Regular Town Board Meetings for the first Thursday on the month. January 2022 thru April 2022 the Meetings will be held at 1:00 p.m. May 2022 thru November 2022 the Meetings will be held at 6:00 p.m. They will go back to 1:00 p.m. in December 2022.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 2- DESIGNATE A TOWN BANK

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth designates the NBT bank, Vail Mills Office as the Official Town Bank for 2022.

Offered by: Councilman Betz

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 3- SET PAY FREQUENCY FOR TOWN OFFICIALS AND EMPLOYEES AS FOLLOWS:

Superintendent of Highways, Town Clerk, Sole Assessor, Code Enforcement Officer and Custodian; bi-weekly;

Town Attorney and Town Health Officer will be paid by voucher;

Hourly employees will be paid by voucher or time card;

Elected and appointed officials earning less than \$600.00 will be paid annually;

All other elected and appointed officials will be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 4- AUTHORIZE PAYMENT OF BILLS WITHOUT PRIOR AUDIT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of bills without prior audit such as utilities, telephone, common office supplies, postage and health insurance.

Offered by: Councilman Betz
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 5-ALLOW THE HIGHWAY SUPERINTENDENT TO SPEND MONEY AS FOLLOWS:

Up to \$500.00 on new items purchased relating to the operation of the Highway Garage;

Up to \$1,000.00 for general repairs, including labor and/or direct replacement parts without prior Town Board Approval;

And up to \$1,500 for emergency repairs, with prior approval of the Highway Committee

Offered by: Councilman Betz
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 6- SET PAY RATE FOR BAR MEMBERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for members of the Board of Assessment Review at \$75.00 per day for 2022, to be paid by voucher.

Offered by: Councilman Betz

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 7 – SET PAY RATE FOR THE 2022 MEMBERS OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for members of the Town of Perth Planning Board for 2022 at \$515.00 annually, to be paid by voucher.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 8- APPOINT A MEMBER TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Gordon** to the Town of Perth Planning Board term to be 01/01/2022 to 12/31/2027.

Offered by: Councilman Betz

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 9- APPOINT A CHAIRMAN OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Ronald Cetnar** to be Chairman of the Town of Perth Planning Board for 2022 at an annual salary of \$1,340.00 to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 10- APPOINT SECRETARY OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints the Fulton County Planning Department as Secretary of the Town of Perth Planning Board for 2022.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 11- SET PAY FOR ZBA MEMBERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the Zoning Board of Appeals members at \$75.00 per year for 2022 to be paid by voucher.

Offered by: Councilman Fisher
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 12- APPOINT A MEMBER TO THE ZBA

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Joseph Priamo** as a member of the Zoning Board of Appeals term to be from 01/01/2022 to 12/31/2026.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 13- APPOINT A CODE ENFORCEMENT OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Mark Concilla** as Code Enforcement Officer for the Town of Perth for 2022 at an annual salary of \$32,039.00 to be paid bi-weekly.

Offered by: Councilman Fisher
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 14- APPOINT A RECREATION SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Lisa Wallace** as Recreation Supervisor of the Town of Perth Youth Commission at an annual salary of \$8,000.00 to be paid quarterly.

Offered by: Councilman Betz
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 15- APPOINT A RECREATION ASSISTANT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Shannon Ruth** as Recreation Assistant of the Town of Perth Youth Commission for 2022 at an annual salary of \$1,500.00 to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 16- APPOINT A TOWN ATTORNEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Carmel Greco Esq.** as Town Attorney for the Town of Perth, term to be from 01/01/2022 to 12/31/2023 at an annual salary of \$9,270.00 to be paid monthly by voucher.

Offered by: Councilman Fisher
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 17- SET PAY RATE FOR CLERKS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Deputy Town Clerks and part time clerks for 2022 at \$15.76 per hour to be paid bi- weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 18- SET PAY RATE FOR SUMMER RECREATION AIDES/BUS DRIVERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Summer Recreation Aides for 2022 at \$350.00 to \$390.00 depending on seniority, and bus drivers pay rate to be \$18.54 all to be paid bi-weekly for a period of six weeks.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 19- APPOINT A BUDGET OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Supervisor to appoint **Patricia Herba** as Budget Officer for 2022 at an annual salary of \$9,455.00 to be paid quarterly.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 20- APPOINT A MEMBER TO THE ETHICS BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Gregory Fagan** to the Town of Perth Board of Ethics, term to be from 01/01/2022 to 12/31/2024.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 21- APPOINT A TOWN HISTORIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Peter Betz** as Town Historian for 2022 at an annual salary of \$788.00 to be paid quarterly.

Offered by: Councilman Lewandowski

Seconded by: Supervisor Fagan

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 22- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Joseph Passino** as Dog Control Officer for the Town of Perth for 2022 at an annual salary of \$6,500.00, to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 23- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Passino** as a Dog Control Officer for the Town of Perth for 2022 at an annual salary of \$500.00 to be paid by voucher.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 24- APPOINT A CUSTODIAL WORKER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Nolan** as Custodial Worker for the Town of Perth for 2022 at an annual salary of \$16,885.00 to be paid bi-weekly.

Offered by: Councilman Betz
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 25- SET PAY RATE FOR SOLE ASSESSOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the Sole Assessor at \$31,518.00 for 2022 to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 26- CONFIRM PAY RATES FOR ELECTED TOWN OFFICIALS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth confirms the pay rates for elected Town Officials as follows:

Supervisor	\$10,926.00
Town Clerk	\$22,840.00
Council Members (4)	\$3,035.00 (each)
Town Justices (2)	\$12,082.00 (each)
Superintendent of Highways	\$47,592.00
Tax Collector	\$3,835.00

Offered by: Councilman Fisher
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 27- SET MILEAGE RATE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the mileage rate for the use of a personal vehicle for Town business at 55 cents per mile.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 28- AUTHORIZE TAX COLLECTOR TO DEPOSIT MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Tax Collector to deposit monies in an interest bearing account.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 29- AUTHORIZE SUPERVISOR TO DEPOSIT MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to invest monies with the interest to be credited to the General and Highway funds.

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 30- AUTHORIZE SUPERVISOR TO FILE ANNUAL REPORT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to file the 2021 Annual Report by February 28, 2022.

Offered by: Councilman Fisher

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 31- AUTHORIZE THE SUPERVISOR TO SIGN CHECKS WITH A FACSIMILE SIGNATURE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to sign checks with a facsimile signature as reproduced by a check signer.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 32- AUTHORIZE AND DELEGATE TO THE TOWN SUPERVISOR CERTAIN POWERS AND DUTIES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes and delegates to the Town Supervisor powers and duties of the day to day administration and supervision of all Town functions and facilities and employees, consistent with and in furtherance of any and all local, state and federal laws applicable thereto; and with any laws resolutions or policies heretofore adopted by this Town Board.

Offered by: Councilman Betz
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 33- AUTHORIZE SUPERVISOR TO SIGN CONTRACT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to sign the Contract with the Fulton County Office for the Aging for 2022.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 34- AUTHORIZE ENERGETIX TO HANDLE CLEARINGHOUSE FUNCTIONS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes Energetix to manage the Town's clearinghouse functions at an annual fee of \$99.00 to be charged to account A8160.4 Garbage Contractual.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 35- SET THE STANDARD WORK DAY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the Standard Work Day for six hours for the following positions: Supervisor, Town Clerk, Deputy Town Clerk, Clerk Part-Time, Town Justices, Town Councilmen, Budget Officer, Code Enforcement Officer, Sole Assessor, Town Historian, Dog Control Officer, Recreation Supervisor, Recreation Assistant, Recreation Aides, Summer Recreation Bus Drivers, Custodial Worker, Town Tax Collector and Planning Board Chairman. It will be set at eight hours for the Highway Superintendent.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 36- AUTHORIZE THE PAYMENT OF BILLS ON ABSTRACT #1-2022

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of bills on abstract #1-2022 as follows:

Prepaid General	1-3	\$1704.05
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Prepaid Highway	1	\$31,816.62
Highway	1-3	\$4,786.88
General	1-16	\$61,030.52

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

Each Councilman indicated their approval by signing each voucher.

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

With all of the business concluded for the afternoon, a motion was made by Councilman Lewandowski to close the Meeting at 1:45 p.m. and seconded by Councilman Betz. All were in favor; motion carried.

The next meeting of the Town Board of the Town of Perth will be held on Thursday, February 3, 2022 at 1:00 p.m. at the Town Hall Complex.

Respectfully submitted,

Judith English
Perth Town Clerk