

TOWN OF PERTH
Organizational Meeting
January 11, 2018
6:30 p.m.

PRESENT: Supervisor Fagan, Councilman Korona, Councilman Lewandowski, Councilman Betz, and Councilman Kowalczyk

ALSO PRESENT: Town Clerk, Judith English; Town Attorney, Carmen Greco Esq.; and Dog Control Officer, Joseph Passino.

Supervisor Fagan opened the Meeting at 6:32 p.m. A salute to the flag was held and a moment of silent prayer observed.

Supervisor stated that the Committee assignments for members of the Town Board will stay the same for 2018. A copy of these assignments will be filed with these minutes.

APPROVAL OF MINUTES

The minutes from the Close-Out Meeting held on December 28, 2018 were offered for approval by Councilman Betz, and seconded by Councilman Kowalczyk. All were in favor; motion carried.

RESOLUTIONS

RESOLUTION # 1- SET DATE AND TIME FOR TOWN BOARD MEETINGS

BE IT HEREBY RESOLVED THAT the Town Board of the Town of Perth sets the first Thursday of the month at 6:30 p.m. for the Town Board Meetings for 2018, excepting holidays.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 2- DESIGNATE TOWN BANK

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth designates the NBT Bank, Vail Mills Office as the official Town Bank.

Offered by: Councilman Korona

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 3- SET PAY FREQUENCY FOR TOWN OFFICIALS AND EMPLOYEES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay frequency for Town Officials and employees as follows:

Superintendent of Highways, Town Clerk, Sole Assessor, Code Enforcement Officer, Dog Control Officer, and Custodian will be paid bi-weekly

Town Attorney and Town Health Officer will be paid by voucher

Hourly employees will be paid by voucher or time card

Recreation Supervisor will be paid semi-annually

Elected and appointed officials earning less than \$600.00 will be paid annually

All other elected and appointed officials will be paid quarterly

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 4 AUTHORIZE SUPERVISOR TO PAY CERTAIN BILLS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to pay certain bills without prior audit such as utilities, telephone, common office supplies, and postage.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 5- ALLOW THE HIGHWAY SUPERINTENDENT TO SPEND MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Highway Superintendent to spend money as follows:

Up to \$500.00 on new items purchased relating to the operation of the highway garage

Up to \$1,000.00 for general repairs, including labor and/or direct replacement parts, without prior Town Board approval.

And up to \$1,500.00 for emergency repairs, with prior approval of the Highway Committee.

Offered by: Councilman Kowalczyk

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 6- SET PAY RATE FOR BAR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for 2018 members of the Board of Assessment Review at \$75.00 per day, to be paid by voucher.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 7 – SET PAY RATE FOR MEMBERS OF PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the rate of pay for 2018 members of the Town of Perth Planning Board at \$500.00 annually, to be paid by voucher.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 8- APPOINT A MEMBER TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Michael Dimezza to the Town of Perth Planning Board, term to be from 01/01/2018 to 12/31/2024.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #9-APPOINT A MEMBER TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Nichole Surrento to the Town of Perth Planning Board to fulfill the term of Judy Manzi who resigned as of 12/31/2017; term to be from 01/01/2018 to 12/31/2018.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 10- APPOINT CHAIRMAN OF PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Ronald Cetnar as Chairman of the Town of Perth Planning Board for 2018 at an annual salary of \$1,300.00, to be paid quarterly.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #11- APPOINT VICE-CHAIRMAN OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Fran Sikorski as Vice Chairman of the Town of Perth Planning Board for 2018.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 12- APPOINT SECRETARY TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints the Fulton County Planning Department as Secretary of the Town of Perth Planning Board for 2018.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 13- APPOINT A CODE ENFORCEMENT OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Mark Concilla as Town of Perth Code Enforcement Officer for 2018 at a salary of \$29,275.00 to be paid bi-weekly.

Offered by: Councilman Kowalczyk

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #14- APPOINT CHAIRMAN OF ZBA

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Mary Doviak as Chairman of the Zoning Board of Appeals for 2018.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 15- APPOINT A MEMBER OF THE ZBA

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Thomas Herba as a member of the Zoning Board of Appeals term to be from 01/01/2018 to 12/31/2022.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 16- APPOINT CHAIRMAN OF THE PARK COMMITTEE FOR 2018

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Patricia Herba as Chairman of the Park Committee for 2018.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 17- APPOINT A RECREATION SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Lisa Wallace as Recreation Supervisor of the Town of Perth Youth Commission, at an annual salary of \$6,940.00 to be paid semi-annually.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #18- SET PAY RATE FOR SUMMER RECREATION AIDES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Recreation Aides for 2018 at \$340.00 to \$360.00 (depending on seniority) to be paid bi-weekly for a period of six weeks.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #19- APPOINT BUDGET OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Patricia Herba as Budget Officer for 2018 at an annual salary of \$8,570.00 to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 20- SET PAY RATE FOR PART TIME CLERKS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the first and second Deputy Town Clerks and part time clerks at \$14.12 per hour, to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 21- APPOINT A TOWN HISTORIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Sylvia Zierak as Town of Perth Historian at an annual salary of \$734.00, to be paid quarterly.

Offered by: Councilman Betz
Seconded by: Councilman Kowalczyk

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 22- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Joseph Passino as a Dog Control Officer for the Town of Perth 2018 at an annual salary of \$3,670.00 to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 23- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Sherri Crouse as a Dog Control Officer for the Town of Perth 2018 at an annual salary of \$500.00, to be paid quarterly by voucher.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #24- APPOINT MEMBER OF THE BOARD OF ETHICS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Peter Betz to the Town of Perth Board of Ethics, term to be from 01/01/2018 to 12/31/2020.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 25- SET PAY RATE FOR SOLE ASSESSOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Sole Assessor at \$29,275.00 for the year 2018, to be paid bi-weekly.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #26- CONFIRM PAY RATES FOR ELECTED OFFICIALS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth confirms the pay rates for elected officials as follows:

Supervisor	\$9,100.00
Town Clerk	\$21,210.00
Council Members (4)	\$2,875.00 each
Justices (2)	\$10,200.00 Each
Superintendent of Highways	\$43,095.00
Tax Collector	\$3,350.00

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 27- SET MILEAGE REIMBURSEMENT RATE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the mileage reimbursement rate for the use of personal vehicle for Town business at 50 cents a mile for 2018.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #28- AUTHORIZE TAX COLLECTOR TO DEPOSIT MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Tax Collector to deposit monies in an interest bearing account.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #29- AUTHORIZE SUPERVISOR TO INVEST MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to invest monies, with the interest to be credited to the General and Highway Funds.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 30- AUTHORIZE SUPERVISOR FO FILE AUD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to file the 2017 Annual Report by February 28, 2018.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #31- APPOINT A TOWN ATTORNEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Carmel Greco Esq. as Town of Perth Attorney, term to be from 01/01/2018 to 12/31/2019 at an annual salary of \$8,600.00 to be paid by voucher.

Offered by: Councilman Betz
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

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RESOLUTION # 32- APPOINT A CUSTODIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Robert Nolan as Custodian for 2018 of the Town Hall Complex and grounds at an annual salary of \$15,604.00 to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #33- AUTHORIZE SUPERVISOR TO SIGN CONTRACT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to sign the contract for Planning Services with the Fulton County Planning Department in the amount of \$5,000.00.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 34- SET STANDARD WORK DAY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the Standard Work Day at 6 hours for the following positions:

Supervisor, Town Clerk, Town Justices, Town Councilman, Budget Officer, Code Enforcement Officer, Sole Assessor, Town Historian, Dog Control Officer, Recreation Supervisor, Summer Recreation Aides, Summer Recreation Bus Driver, Custodian, Town Tax Collector, and Planning Board Chairman:

And 8 hours for the Superintendent of Highways.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 35- AUTHORIZE THE SUPERVISOR TO SIGN CHECKS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to sign checks with a facsimile signature as reproduced by a check signer.

Offered by: Councilman Korona

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #36- DELEGATE POWERS TO SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes and delegates to the Town Supervisor powers and duties of the day to day

administration and supervision of all Town functions and facilities and employees, consistent with and furtherance of any and all local, state, and federal laws applicable thereto; and with any laws resolutions or policies heretofore adopted by this Town Board.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 37- AUTHORIZE TRANSFER OF MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the transfer of the amount of \$40.00 from account A1990.4 Contingent to account A1220.4 Supervisor Contractual to pay for annual software support renewal.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 38- AUTHORIZE THE PAYMENT OF BILLS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of bills on abstract #1-2018 as follows:

Prepaid	1-7	\$1,878.54
Highway	1-9	\$55,931.44
General	1-26	\$38,908.85

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

Each Councilman indicated their approval by signing each voucher.

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

With all of the business concluded for the evening a motion was made at 7:25 p.m. by Councilman Lewandowski to close the Meeting and it was seconded by Councilman Kowalczyk. All were in favor; motion carried.

The next meeting of the Town Board of the Town of Perth will be held on February 1, 2018 at 6:30 p.m. at the Town Hall Complex 1849 County Highway 107, Perth, N. Y.

Respectfully submitted,

Judith English
Perth Town Clerk